

Niagara Child Care Sector Executive Meeting

Monday November 30, 2015 • 1:30 p.m. • ECCDC-Niagara Room

Present: Kim Cole, Leah Philbrick, Lorrey Arial Bonilla, Jackie Kerry, Lindsay Milligan, Patricia Couroux, Sandra Noel

Regrets: Judy Bonsignore, Helene Randle

Item	Discussion	Action	Who
Welcome			
Minute Recorder	<ul style="list-style-type: none"> • Julie Thompson, ECCDC 		
1. Approval of Minutes – September 29, 2015	<ul style="list-style-type: none"> • Minutes approved, no changes 		
2. Business Arising from Minutes	<p>Francophone representation</p> <ul style="list-style-type: none"> • Nicole declined – perhaps Veronique Emery would be interested. <p>Aboriginal representation</p> <ul style="list-style-type: none"> • Doreen Hill was suggested <p>Brock representation</p> <ul style="list-style-type: none"> • Mary Louise and Debra Harwood are too busy. Sherry Vansickle was recommended. 	<ul style="list-style-type: none"> • Kim will contact Mary Louise and ask about Sherry. 	Kim
3. Marketing Sub-committee	<ul style="list-style-type: none"> • No business 		
4. Survey Sub-committee	<ul style="list-style-type: none"> • No business 		
5. Website stats (quarterly)	<ul style="list-style-type: none"> • Report at next meeting 		

Item	Discussion	Action	Who
6. Facebook	<ul style="list-style-type: none"> Not a lot of new activity, but a few new likes. Lindsay will continue to share and post 		Lindsay
7. QCCN	<ul style="list-style-type: none"> The pilot was held in November with 72 participants from 16 centres taking part in the 2-day session. Participants were in communities of practice with six facilitators. There was great feedback, will be reviewing to plan for 2016. Patricia is meeting Helen in a couple of weeks to plan visits to centres in January 2016. Hopefully, by the end of 2016 all centres will have received the training. Representatives from the Ministry of Education will be reviewing the materials as well. 		
8. New Business	<p>Past, Present & Future Opportunities document</p> <ul style="list-style-type: none"> This seems more like an internal document. Perhaps revise it to be a “Did You Know” page instead. Look at this again next meeting. <p>Terms of Reference</p> <ul style="list-style-type: none"> Review at January’s meeting <p>Workplan</p> <ul style="list-style-type: none"> Reviewed and revised Marketing workplan Survey summary <p>Region Survey</p> <ul style="list-style-type: none"> NCCSE would like to review results to inform workplan <p>Awards of Excellence 2015</p> <ul style="list-style-type: none"> Thanks to Helene & Leah for presenting NCCSE award at the AOE <p>Program Statements, CRCs (Criminal Reference Checks)</p> <ul style="list-style-type: none"> Ask Keri Lyn or Karen to do an informal session for Niagara to support the development of program statements as a starting point for programs and share best practices. Perhaps in February. There could be a meet & greet component. College’s CPL program is mandatory as of January 1 (enforced September). 	<ul style="list-style-type: none"> Remove document from webpage <ul style="list-style-type: none"> Revise electronic version & send Forward most recent to Kim Send to Kim <ul style="list-style-type: none"> Sandra to bring survey results to January meeting <ul style="list-style-type: none"> Kim will contact Karen, Keri Lynn, and Cynthia 	<p>Julie/ Darlene</p> <p>Julie Julie Julie</p> <p>Sandra</p> <p>Kim</p>

Item	Discussion	Action	Who
<p>9. Pillars</p>	<p>Children Are Learning (Kim)</p> <ul style="list-style-type: none"> • Kim has been unable to attend (Sandra will represent NCCSE in future). Kim heard from Zack that they've just finished up the photos for the calendar. <p>Children Are Healthy (Jackie)</p> <ul style="list-style-type: none"> • Meeting was held October 21. Mostly, the meeting covered two presentations: 1 – Parent Knowledge & Engagement Study Stephanie from the Region presented some highlights about children ages 7-12; and 2 – NIMH Pilot project – Tracey Belcastro presented the tools used. • Next meeting will be in December – how the two presentations can relate to the Pillar. <p>Children Are Safe (Sandra)</p> <ul style="list-style-type: none"> • Two workshops – Domestic Violence (early October) were well-received. Additional pieces will be offered next October. • Mary Gordon (end of October) – very well-received. Topic areas are being broken down to share with others who couldn't attend. Hopefully, these will be offered at team meetings. Information covered the difference between bullying and teasing. Angela Hayes attended – looking at including at introducing into curriculum so students would be “plants of empathy”. <p>Families Are Strong, Stable & Connected (Lorrey)</p> <ul style="list-style-type: none"> • StoryWalk® (copyrighted process) offered November-December at Heartland Forest (kick-off event November 20). The process involved taking two copies of the book apart (Picture a Tree/Imagine un Arbre by Barbara Reid), laminating the pages and mounting them to stakes along a walking path. Donna Dagleish brought Rotary partnership to the Pillar. Kiwanis contributed funds for the books. The pilot launched with the walk, spiderdogs, campfire, hot chocolate, and art experience. We were expecting around 50 participants; 250 attended. Feedback will be reviewed by Pillar, Rotary, Heartland Forest. Kit is approximately \$350 to replicate. 		

Item	Discussion	Action	Who
10. Correspondence	<ul style="list-style-type: none"> • None 		
11. Potential Events & Media Opportunities	<ul style="list-style-type: none"> • AECEO Strengthening Niagara 	<ul style="list-style-type: none"> • Kim will email Shani 	Kim
12. Next meetings	<ul style="list-style-type: none"> • January 12, 2016 from 1:30 to 3:30 p.m., Thorold Room • March 8, 2016 from 9:00 to 11:00 a.m., Thorold Room • May 10, 2016 from 1:30 to 3:30 p.m., Thorold Room 		