

## Niagara Child Care Sector Executive Meeting

Tuesday January 21, 2014 • 9:00 a.m. • ECCDC, Niagara Room

**Present:** Kim Cole, Lorrey Ariel Bonilla, Judy Bonsignore, Jackie Kerry, Helene Randle, Christina Clark, Sandra Noel, Patricia Couroux

**Regrets:** Debra Harwood, Mary Louise Vanderlee, Lindsay Milligan

Item	Discussion	Action	Who
<b>Welcome</b>			
<b>Minute Recorder</b>	<ul style="list-style-type: none"> <li>Julie Thompson, ECCDC</li> </ul>		
<b>1. Approval of Minutes – November 19, 2013</b>	<ul style="list-style-type: none"> <li>Minutes approved, no changes</li> </ul>		
<b>2. Community Forum January 14, 2014</b>	<ul style="list-style-type: none"> <li>21 feedback forms received. Feedback summary circulated.</li> <li>More clarity perhaps needed on the Continuous Professional Learning Plan</li> </ul>	<ul style="list-style-type: none"> <li>PowerPoint and Summary to be posted to web page</li> </ul>	
<b>3. Workplan</b>	<p><b>Marketing Sub-committee</b></p> <ul style="list-style-type: none"> <li>Photographs/media releases/displays/ensuring website materials are forwarded – a couple of volunteers would be needed to take care of this</li> <li>Sandra, Patricia and Jackie volunteered</li> </ul> <p><b>Meeting Times</b></p> <ul style="list-style-type: none"> <li>Established – every other month, alternating a.m. and p.m.</li> </ul> <p><b>Developing Survey</b></p> <ul style="list-style-type: none"> <li>Lindsay and Debra are on sub-committee.</li> </ul>	<ul style="list-style-type: none"> <li>Marketing sub-committee will create task list &amp; meet again prior to next NCCSE meeting</li> <li>Kim will ask them to send it out electronically to committee for their review, to get in finalized and discuss when it should be sent out</li> </ul>	

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<b>4. Round Table</b>	<p><b>Judy</b></p> <ul style="list-style-type: none"> <li>January ICCSC meeting was cancelled. Will have more info at the NCCSE March meeting.</li> <li>iPads for RC agencies – they have them now and are learning about apps</li> </ul> <p><b>Christina</b></p> <ul style="list-style-type: none"> <li>We meet at the end of February. Survey is almost complete</li> </ul> <p><b>Sandra</b></p> <ul style="list-style-type: none"> <li>CATCH pilot begins February 1</li> <li>Consultation with Mary Louise, Christina Bradley, Public Health. Received locally driven collaboration project funding – child safety messaging to parents.</li> <li>RECE knowledge gap as well. Three-step process: parent workshops, teachable moments with ECEs, and email blasts</li> <li>Additional postcards and posters for Parent Survey are available if requested</li> </ul> <p><b>Jackie</b></p> <ul style="list-style-type: none"> <li>No report</li> </ul> <p><b>Helene</b></p> <ul style="list-style-type: none"> <li>Involved in CATCH as a Community Champion. Each month will send out activity ideas to centres (Seed to Table program). There will be an information night in December. At the end, the pilot group will present (to panel) what they've done (May 21 &amp; 22).</li> </ul> <p><b>Patricia</b></p> <ul style="list-style-type: none"> <li>Supervisor &amp; Co-op Networks haven't met yet</li> </ul>		

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<p><b>4. Round Table continued</b></p>	<p><b>Lorrey</b></p> <ul style="list-style-type: none"> <li>• Esteem January-March 2014 edition</li> <li>• Engaging our Hearts &amp; Minds – we have 130 attending. 16 community partners will be table facilitators and are meeting Thursday for 4 hours of pre-training.</li> <li>• On May 15, partnering with Brock University to present a research symposium with Dr. Rachel Headon. 6:00-8:00pm, Pond Inlet at Brock. Lorrey will send flyer around when it is revised.</li> <li>• May 2-3, in partnership with the Reflective Teacher Network and other community partners, presenting Dr. Carol Anne Wien. Plans are to hold a documentation exhibit on Friday and a full-day workshop on Saturday. Exploring Pedagogical documentation</li> <li>• Will be starting the iPad Pilot project in partnership with Speech Services, Brock, Region. Pilot will test how iPads influence children’s learning. Invitation to participate will be sent to programs with preschool children. There will be three training sessions on the iPad, thirty programs will be involved. Lorrey will bring more information to next meeting</li> <li>• Infant Mental Health (children 0-3) – 2-day workshop Monday March 24 and Monday March 31 at Amici’s.</li> <li>• Parent Direct Niagara website is being re-launched after enhancements from CIL funding. Upcoming sessions will be advertised in future esteem (March meeting)</li> </ul> <p><b>Kim</b></p> <ul style="list-style-type: none"> <li>• Children Are Learning Pillar – developing mission statement – trying to limit it to 12 words</li> </ul>		
<p><b>5. Licensed Child Care Science &amp; Technology Project</b></p>	<ul style="list-style-type: none"> <li>• Kit materials have arrived, Kiwanis partners will compile kits. They rented a storage facility, and are unpacking materials. Will take a couple of weeks. Training begins in February; currently reviewing training materials. Materials will be translated to French. Feedback will be important and appreciated. Visit YCPF web page for registration forms. Photos from training will be uploaded. Announcement will come out next week.</li> </ul>		

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<b>6. Website Stats (quarterly)</b>	<ul style="list-style-type: none"> <li>• Next meeting</li> </ul>		
<b>7. New Business</b>	<p><b>Continuous Learning Training Plan</b></p> <ul style="list-style-type: none"> <li>• ECCDC, Children’s Services, NCCSE to draft a training plan (for strongly recommended training sessions – core training). There would still be other sessions offered, but these would be foundational pieces like QCCN, First Aid &amp; CPR, Code of Ethics, Visual Schedules. These would be continually available. Kim &amp; Lorrey will work on this and asked for one or two volunteers to join. Helene and Patricia volunteered.</li> </ul> <p><b>Request for Community Meeting</b></p> <ul style="list-style-type: none"> <li>• This meeting would be all about changes to the DNA. Mary Louise would facilitate. Wednesday February 5, Council Chambers, Region from 6:30-8:30. Kim will confirm date/location.</li> <li>• Display materials and water bottles would be set up.</li> </ul> <p><b>Kiwanis Child Find Kits</b></p> <ul style="list-style-type: none"> <li>• Sample not yet received, we will hopefully have this for the March meeting.</li> </ul>		
<b>8. Potential events and media opportunities</b>	<ul style="list-style-type: none"> <li>• Infant Mental Health session</li> <li>• Science &amp; Technology Training. Patricia could do the February 19 session. Registration package will be sent to NCCSE.</li> <li>• Pedagogical Documentation</li> <li>• Any of the Esteem sessions</li> </ul>		
<b>9. Next meetings</b>	<ul style="list-style-type: none"> <li>• March 18, 2014 – 1:30 p.m. – ECCDC-Thorold Room</li> <li>• May 20, 2014 - 9:00 a.m. – ECCDC-Niagara Room</li> <li>• June 17, 2014 – 1:30 p.m. – if needed – ECCDC-Thorold Room</li> </ul>		