

Niagara Child Care Sector Executive Meeting

Tuesday April 3, 2018 • 9:30 a.m. • ECCDC

Present: Kim Cole, Lorrey Arial Bonilla, Jackie Kerry, Helene Randle, Chelsea Micek, Mary-Louise Vanderlee, Christina Clark, Pam McLean-Stubbs, Lorraine Beaudoin, Tracey Murray, Lindsay Milligan

Regrets: Candice Penny, Leah Philbrick, Patricia Couroux

Item	Discussion	Action	Who
Welcome			
Minute Recorder	<ul style="list-style-type: none"> Julie Thompson, ECCDC 		
1. Correspondence	<ul style="list-style-type: none"> Kim received an email from Roxane Hendrie expressing interest in joining NCCSE. Roxane works at Rosalind Blauer and has various roles in the organization. She may bring a different viewpoint to NCCSE. Discussion about asking someone from the Indigenous Council to join NCCSE 	<ul style="list-style-type: none"> Kim will check with Roxane to see if her schedule allows her time to attend NCCSE meetings. Kim will check to see if she has contact info and email 	<p>Kim</p> <p>Kim</p>
2. Approval of Minutes – February 12, 2018	<ul style="list-style-type: none"> Approved. 		
3. Other discussion	<ul style="list-style-type: none"> CECE Manuals 	<ul style="list-style-type: none"> Lorrey will email after the meeting. Add to next agenda 	<p>Lorrey</p> <p>Kim</p>
4. Business Arising from Minutes	<p>Workplan</p> <ul style="list-style-type: none"> Direction #1 (first action): succession plan – Would like to add a Vice-Chair. Ask for nominations, then vote on them by email. It would be a one-year term. 		

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<p>4. Business Arising from Minutes continued</p>	<p>Workplan continued</p> <ul style="list-style-type: none"> • Direction #2 – CECE CPL session – Melanie Dixon did not want to repeat the session. The webinar could be repeated. We could do NCCSE outreach during future sessions. Maybe there could be a hands-on portion in future. Some staff struggled with how to set goals. • CPL future forum – we could do groups of tables with NCCSE facilitator at each table with reflective questions. Timeframe: - fall session. Send out a spring/summer save the date, put in fall edition of esteem. Session could be 6:30-8:30pm. If there is a lot of demand, we could do a follow-up session. Perhaps schedule two sessions at once and let them choose. We could do a review of NCCSE’s website at the beginning or end of the sessions. <p>Workplan Activity</p> <ul style="list-style-type: none"> • Each committee member to bring their top three interview questions. Will ask for processes and questions with the goal being a top ten tips compilation. 	<ul style="list-style-type: none"> • Review feedback and wait list to determine what is next with CECE. • Lorrey will bring suggested dates available in September or October to next meeting. Two different days of the week. • Lindsay will create a Doodle Doc that all NCCSE can contribute to. Lindsay will give a month for responses. 	<p>All</p> <p>Lorrey</p> <p>All</p>
<p>5. New Business</p>	<ul style="list-style-type: none"> • Vice-Chair – nominations to Kim who will check with the nominees to ensure they are willing to be Vice-Chair. We may want to re-visit the Terms of Reference wording for Chair. • Public Health – Inspector asked staff for driver’s license (voluntary). Kim called Darlene who wasn’t aware this was happening. This is a new policy instated by Environmental Health due to a number of court cases of late. They are asking for voluntary compliance. Discussion around taking the same approach as with vaccinations (request exemption). Darlene suggests sending a memo to operators. On Friday ACW has a meeting with Andre. • Licensed Child Care Administrator Award for Exceptional Leadership and Commitment (AOE) – Need a gift for the award winner. Could send a letter to a handful of organizations this summer. 	<ul style="list-style-type: none"> • Kim will email the TOR. Add to next agenda • Kim will draft a letter and we can discuss whether or not to send it at the next meeting. • Kim will bring guidelines for award to next meeting to see if they need revising. Add to next meeting agenda. 	<p>All</p>

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6. Facebook update	<ul style="list-style-type: none"> Discussion around having a link to the new website on Facebook 	<ul style="list-style-type: none"> Lindsay will add a link to the new website on NCCSE Facebook page. 	Lindsay
7. QCCN	<ul style="list-style-type: none"> Advisory met last Thursday. There will be one training session in 2018 for new staff and one for school age. We reviewed details of the institutes and how they were delivered. We are working with Niagara College for a 2019 launch for students and looking at what pieces are not currently delivered. We will be meeting later in spring. Niagara Region has supported a full-time QCCN position through the ECCDC. We will have a stronger focus on program visits – more flexibility. Minimum of one visit but can offer additional visits if needed/requested. Speech-Language portion will be done on an annual basis in future. The forms have been updated. 		
8. EYNPC (replacing Pillars)	<ul style="list-style-type: none"> Christina – last meeting was a celebration of completed work. The committee is going in a new direction. The Pillars will switch to task groups. There will be three strategic directions. They will be looking for representatives. There will be a community forum held to communicate the new directions and asking for representation. April 26 is the tentative date (9:00am-12:00pm). 		
9. Supervisors Network	<ul style="list-style-type: none"> Pam - The Ministry updates have been very helpful. Putting names to faces is good. Liked the switch to morning meetings. They will be switched between mornings and afternoons in future. 		
10. Round Table Updates	<p>Mary-Louise</p> <ul style="list-style-type: none"> We are revamping the Bachelor of ECE program – making changes to implement next fall <p>Jackie</p> <ul style="list-style-type: none"> We have opened a new preschool centre in Grimsby. Have offered before and after school programs at Our Lady of Fatima. Back to offering infant care (10 infants, 10 toddlers, 25 preschoolers). <p>Christina</p> <ul style="list-style-type: none"> Next meeting will be my last meeting for a year as I'm on maternity leave after that. Angela Carter is replacing me in the interim. Véronique's last day will be next week for her maternity leave. 		

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10. Round Table Updates continued	<p>Lorrey</p> <ul style="list-style-type: none"> Upcoming Esteem sessions – Barbara Kaiser will be facilitating a session on Challenging Behaviours in Young Children on Saturday October 20. This will include two workshops over the course of a full day. Nora Spinks is offering three sessions in May: Managing Dual Boundaries, Perspectives on Canadian Families, and Generational Differences in the Workplace (geared toward Administrators). Infant Mental Health – Fourth Symposium May 25 – most recent data and information from the initiative. The Challenge of Choice is being offered by Richard fast on June 12 from 6:00-9:00pm. This session will offer a framework for decision-making. This was a referral from Sandy Toth. 		
11. Other	<p>Picture taking for website</p> <ul style="list-style-type: none"> The ECCDC's Darlene Drouin will be on hand to take pictures of new members for the NCCSE website. 		
12. Next meeting	<ul style="list-style-type: none"> June 5, 2018, 9:30 a.m., ECCDC 		