

Niagara Child Care Sector Executive Meeting

Tuesday January 17, 2017 • 1:30 p.m. • ECCDC-Thorold Room

Present: Kim Cole, Jackie Kerry, Véronique Emery, Lorrey Arial Bonilla, Patricia Couroux, Lindsay Milligan, Leah Philbrick, Julie Michelle (ICCSC)

Regrets: Christina Clark, Judy Bonsignore, Helene Randle, Sally Mazachowsky

Item	Discussion	Action	Who
Welcome			
Minute Recorder	<ul style="list-style-type: none"> Julie Thompson, ECCDC 		
1. Correspondence	<ul style="list-style-type: none"> Thank you letter was received from Jackie for her Licensed Child Care Centre Administrator Award for Exceptional Leadership and Commitment at the 2016 Awards of Excellence 		
2. Approval of Minutes – October 18, 2016	<ul style="list-style-type: none"> Minutes approved, no changes 		
3. Business Arising from Minutes	<p>Workplan</p> <ul style="list-style-type: none"> Véronique and Kim met to put together new workplan. 	<p>Next Steps</p> <ul style="list-style-type: none"> Prioritize the steps Succession plan – maybe bring samples from other committees? Add succession plan to terms of reference – perhaps informal succession plan Chair succession – make a plan and set a maximum to Chair’s term Identify missing partners Add committee recruitment information to website? More specifics in terms of reference about membership – number on committee 	Véronique, Kim

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3. Business Arising from Minutes continued		Next steps continued <ul style="list-style-type: none"> • Current committee members leaving the committee will recruit replacement members within their agencies/programs • Vice chair • Revise terms of reference • Work on workplan & succession plan at the same time? • Perhaps each committee member could come up with 1 or 2 thoughts for each step – Lindsay will compile 	Lindsay
4. Facebook update	<ul style="list-style-type: none"> • Currently, we advertise events. • Perhaps give Lindsay items to post once per month. • When committee members have a suggestion, please email Lindsay with the link. • It was suggested that a link could be posted to the Ministry of Education’s discussion paper – Building a Better Future. 		All
5. QCCN	<ul style="list-style-type: none"> • Finished the first year, moving to year 2 • Set-up with YMCA School age Program • Community members have been connecting with institute participants before and after – good feedback • Only 2 sites have yet to sign up • When the institutes are completed in December 2017, 1500 ECEs will have completed QCCN training. 		
6. New Business	Community Consultation follow-up <ul style="list-style-type: none"> • Darlene Edgar asked NCCSE to follow-up – look at the results and see where needs are in the community. What kinds of resources and supports could we offer support with? • Perhaps we could have a presentation on the EDI from the Region • Vulnerable communities have been mapped out with the child care programs in vulnerable areas (5 domains) • EDI scores are based on children in grade 3 	<ul style="list-style-type: none"> • Kim will request that Amy, DAC at Niagara Region, do a presentation on the EDI (Early Development Instrument) 	Kim

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<p>6. New Business continued</p>	<p>Community Consultation follow-up continued</p> <ul style="list-style-type: none"> • What preventative measures could we take? • Perhaps a community meeting to bring together vulnerable communities with others in the Region. • We would be looking from a child care lens as others in the community are working with this data. <p>Consultation on Early Years and Child Care Strategy</p> <ul style="list-style-type: none"> • Committee members can be aware of it and encourage others to fill it out. 	<ul style="list-style-type: none"> • Lorrey to send Lindsay the link for Facebook 	<p>Lorrey, Lindsay</p>
<p>7. Pillars</p>	<p>Children Are Learning</p> <ul style="list-style-type: none"> • Kim and Lorrey couldn't attend the last meeting. Niagara Children's Planning Council is going through changes, looking at Innoweave community impact – to look at infant mental health. There has been lots of discussion around pictures from programs. <p>Children Are Healthy – Véronique attended her first meeting.</p> <ul style="list-style-type: none"> • C.A.T.C.H. – how to make it fit in and who is using it and if not, why? A sub-committee was formed to work on Phase 3 of C.A.T.C.H. • CHAD (Children's Health And Development) presented – how to fit it with the <i>Code of Ethics and Standards of Practice</i>. It's in the beginning phases. The ultimate goal is to have CHAD be part of QCCN. • Another sub-committee was formed and arranged grocery tours from October-December with dieticians from Zehrs. As well, Helene presented a workshop – The Things We Plant We Eat. <p>Children Are Safe – Helene is not in attendance</p> <p>Families are Strong, Stable & Connected – Lorrey</p> <ul style="list-style-type: none"> • Receive \$15,000 for StoryWalk kits. Four to five kits are now available through the Niagara Falls library. November 20th was the launch which the Mayor of Niagara Falls attended. Going forward, will develop as many kits as they can with the funding. 		

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<p>8. Updates</p>	<ul style="list-style-type: none"> • Leah – opened up extra room at the centre because of Seven Cs closing (December 23rd). We have 8 or 9 new families • Julie – working on transition to school (new template). Hoping to sort it out by spring. Helen Lake is doing a presentation tomorrow. • Patricia – Infant Mental Health and special support funding – looking at ways to support Resource Consultants. • Jackie – Naturalized Playground Initiative – had to change one of the original approved sites to be naturalized as there were issues with a third playground which needed to be changed more urgently. • Véronique – two new programs launch this evening. A literacy program for preschoolers which was funded by a Ministry of Health grant. This was originally scheduled to start April 2016. The second program is about healthy food/gardening for preschoolers. Used C.A.T.C.H. and information from Quebec big project. Our summer program will be starting a new formula this summer – 2 weeks preparing for back to school. This is a new program for children entering French immersion. Véronique’s Francophone Sub-committee is doing a bus tour about recruitment and retention to show organizations where opportunities could be available. Making a video clip to show future students. • Lorrey – Upcoming events – Dr. Jean Clinton is presenting Connection is Key April 11, 2017. This session is about connections with children – relationships. It will be held at Amici’s and is applicable to anyone working with children. Dr. Clinton has an amazing presentation style, this will be one to look forward to. Executive Director Workshop Series – March 27, 2017 – Michael Lewis is presenting morning and afternoon sessions and there will be an Executive Director Network meeting in the afternoon. Naturalized Playground Initiative – 20 sites have their drawings underway. Next training sessions will be held at the beginning and end of February. We’d like to develop a bus tour to centres that have naturalized playgrounds in the Fall. Before visits were made and visits will be happening after to see how the changes are going. 		

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8. Updates continued	<ul style="list-style-type: none"> • Lindsay – we have new field placement manuals based on new Standards of Practice. Looking forward to implementation. Second year students are getting different aprons to wear to show recognition for their achievement. • Kim – We have 2 big retirements coming up. Our financial coordinator is retiring; we have the job posting circulating. Debbie Bent is retiring June 1. We are getting away from parents paying by cash or cheque. We offer automatic debit, Visa, MasterCard, or we can invoice them. We are changing 5 centres at a time. 		
9. Other items		<p>Julie to send terms of reference to everybody</p> <p>Everybody, please email Lindsay workplan next steps.</p>	<p>Julie</p> <p>Lindsay</p>
10. Next meeting	<ul style="list-style-type: none"> • Wednesday March 7, 1:30pm, Niagara Room 	Julie to book room	Julie