

Niagara Child Care Sector Executive Meeting

Wednesday October 30, 2019 • 9:00 a.m. • ECCDC

Present: Jackie Kerry, Kim Cole, Lorrey Arial Bonilla, Roxane Hendrie, Tracey Murray, Helene Randle, Lindsay Milligan, Christina Carter, Micki Horton

Regrets: Pam McLean-Stubbs, Candice Penny, Debra Harwood

Item	Discussion	Action	Who
Welcome			
Minute Recorder	<ul style="list-style-type: none"> Julie Thompson, ECCDC 		
1. Welcome			
2. Correspondence	<ul style="list-style-type: none"> Melissa McLauchlan from Grimsby Co-op Preschool would like to join NCCSE. 	<ul style="list-style-type: none"> Jackie will invite Melissa to the next meeting 	
3. Approval of Minutes – September 25, 2019	<ul style="list-style-type: none"> Approved 		
4. Business Arising from Minutes	<p>Region Updates</p> <ul style="list-style-type: none"> Jackie didn't contact the Region for an update, will do this next time. <p>Other Update</p> <ul style="list-style-type: none"> Sandra Della Porta will be an alternate for Debra Harwood <p>Workplan</p> <ul style="list-style-type: none"> The sub-committee (Lorrey, Jackie, Christina) pared it down. Workplan will be added to as we meet. Much of the workplan actions are ongoing. Group would like "Action" column to be changed to "Goals", "Steps" to be changed to "Actions" and "Outcome" to be "Progress". 		

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<p>5. Presentation by Constable Robert Conroy, Niagara Regional Police Service and Constable Sean Sandel (resource officer in a high school)</p>	<p>Emergency Preparedness: future NCCSE Community Forum</p> <ul style="list-style-type: none"> • Jackie was in contact with Const. Conroy to share some of the questions that arose in our last meeting. She mentioned a broader presentation to the child care community and he was amenable. • Const. Conroy explained that child care centres don't meet the parameters of the SPEAR program that schools have in place. NRP does not have the resources to add child care centres, but they can provide resources and tips. Const. Conroy spoke of the differences between the mobility of school age children versus that of the young children in child care centres – most would have to shelter in place in an emergency. He referred to the “RunHideFight” video. Schools are mandated to have an Emergency Preparedness Plan, but they are not responsible to have one for the child care centres on their premises. • Const. Conroy also demonstrated the use of a wedge (like a piece of wood or coins) to block doors that don't lock from opening easily. • Jackie explained that we are looking for best practices, general tips, how to deal with exceptions (i.e. a lot of windows, non-locking doors, etc.). Const. Conroy said he will have a look at the CCEYA to help understand child care centre regulations. • Const. Conroy recommended that if there is an incident, always file a report – even if it is considered low priority, information will be gathered. He said a lot of plans are very much based on common sense. He also recommended practicing the emergency preparedness plan regularly, know it inside and out (practice drills will need to be age appropriate). • Const. Conroy said the 3 most important things to have in place are: 1) have an outside security procedure (buzz or passcard) in place; 2) Have a plan for initiation (i.e. how are we going to initiate lockdown? Who has the authority? What constitutes a lockdown?); and 3) Consider what is the plan and how are we going to execute it? • Const. Conroy would like a list of contact information for all centres and their floorplans. A thumb drive database would be helpful. It would also be useful to know the maximum number of children at each centre and if any are disabled. The Const. will send a template. • Const. Conroy can provide guidelines so the child care centres can work out the realities. • January or February would be good for the forum 		

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5. Presentation continued	<ul style="list-style-type: none"> In discussion with the group, there was discussion around having a representative from the Ministry in attendance at the forum, and also to speak to Darlene Edgar about this. 		
6. Next meeting	<ul style="list-style-type: none"> Wednesday November 27, 9:00 a.m., ECCDC (all other agenda items were deferred to the next meeting) 		