

Niagara Child Care Sector Executive Meeting

Tuesday November 8, 2022 • 9:00 a.m. • Via Zoom

Present: Jackie Kerry, Kim Cole, Lorrey Arial Bonilla, Melissa McLauchlan, Micki Horton, Christina Clark, Tracey Murray, Sandra Della Porta

Regrets: Helene Randle, Candice Penny, Pam McLean-Stubbs, Lindsay Milligan (away until January 2023)

Item	Discussion	Action	Who
Minute Recorder	<ul style="list-style-type: none"> Julie Thompson, ECCDC 		
1. Welcome & Intros			
2. Correspondence	<ul style="list-style-type: none"> None received 		
3. Minutes Approval: September 27, 2022 and October 17, 2022 (Chair meeting)	<ul style="list-style-type: none"> No changes 		
4. Business Arising	<p>Awards of Excellence Licensed Child Care Administrator Award</p> <ul style="list-style-type: none"> Benchmark certificates – Niagara College has given permission for the award winner to choose either the greenhouse or brewery/cidery certificate. It was suggested that a bouquet of flowers might be nice to go with the letter. AOE nomination subcommittee (Helene, Candice, and Christina) – Christina’s organization has volunteered someone, so she removed herself from the subcommittee due to a conflict of interest. Melissa volunteered to replace Christina. November 18 is the deadline for nominations. Jackie and Melissa will present the award on behalf of NCCSE. Manning the NCCSE table – Kelly should have a better idea of the agenda next week. Schedule can be determined by email. 	<ul style="list-style-type: none"> Jackie will draft a congratulatory letter for the winner with her contact information so they can give Jackie their choice. Julie will check on NCCSE water bottles for table. ECCDC was also asked for an extra 8.5x11 sign holder for table. Will make sure the NCCSE URL is changed back to what is on the printed materials. 	

Item	Discussion	Action	Who
5. New Business	<p>Workplan</p> <ul style="list-style-type: none"> • Jackie added the “reintroduce ourselves” bulk email to the workplan. We’ll need to start working on it before January meeting – do via email. Buy-in information would require everyone’s feedback. • It was suggested that perhaps Candice could add a Facebook post – “we’re going to be at the AOE” • Having an in person meeting in January was discussed. The bulk email could be sent late January. • NCCSE award – a sentence or two can be added to the script. • “Fireside Chat” or get together would be a good idea to ask what folks need of NCCSE. Planning will need to take place in January. Child care trivia was suggested as something fun to do (Kahoot). • BECE program has 2 internships – they could help support NCCSE – they start in January. Internships are 36 hours each. Work can include research, and multiple organizations can be involved. 		
6. Facebook Update	<ul style="list-style-type: none"> • Candice not in attendance. 		
7. Website Update	<ul style="list-style-type: none"> • Will be reported at next meeting. 		
8. Round Table Updates	<ul style="list-style-type: none"> • None 		
9. Potential events & media opportunities	<ul style="list-style-type: none"> • N/A 		
10. Next meeting	<ul style="list-style-type: none"> • Tuesday January 17, 2023 at 9:00 a.m. at the ECCDC, 3550 Schmon Parkway, Thorold 		