

Niagara Child Care Sector Executive Meeting

Wednesday November 27, 2019 • 9:00 a.m. • ECCDC

Present: Jackie Kerry, Kim Cole, Lorrey Arial Bonilla, Tracey Murray, Christina Clark, Candice Penny, Micki Horton

Regrets: Pam McLean-Stubbs, Lindsay Milligan, Roxane Hendrie, Helene Randle, Debra Harwood/Sandra Della Porta

Item	Discussion	Action	Who
Welcome			
Minute Recorder	<ul style="list-style-type: none"> Julie Thompson, ECCDC 		
1. Welcome			
2. Correspondence	<ul style="list-style-type: none"> None 		
3. Approval of Minutes – October 30, 2019	<ul style="list-style-type: none"> Approved with change to Christina’s last name. 		
4. Business Arising from Minutes	<p>Workplan</p> <ul style="list-style-type: none"> Workplan was revised with Directions/Goals/Outcomes/Yearly Action Plan: Sept. 2019-2020. 		
5. Emergency Preparedness Forum	<ul style="list-style-type: none"> Discussion on logistics: We should hold it before March break. Location – could be Region double room (CE101 & 102). Could condense to one room depending upon attendance. All are welcome. Panel: presentation by Constable Conroy and questions, Tracey could present the emergency kit, Janet Saunders to describe what she experienced. Ask Ministry? Offer Darlene the opportunity to speak. Send emergency prep plan link developed by Sharon Milne with invite? Order: Janet, Constable Conroy, Region plan, Tracey. Invite Karen Calligan and our program advisors. Timing: 6:30-8:30pm. Add to flyer information about where to look if there is inclement weather. 	<ul style="list-style-type: none"> Jackie will contact Darlene Edgar about room availability in February or first week of March (looking for a Tuesday, Wednesday or Thursday) Julie to create “save the date” as soon as date/location is established. 	<p>Jackie</p> <p>Julie</p>

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6. AOE Administrator Award – next year	<ul style="list-style-type: none"> • Discussion around whether to change the award criteria. Lorrey requested a larger group choose the winner next year – possibly invite past winners to sit on the sub-committee? Should we recognize the top three nominees? 	<ul style="list-style-type: none"> • Add to January’s agenda 	
7. Website stats	<ul style="list-style-type: none"> • Reviewed. Will update again after forum 		
8. Round Table Updates	<ul style="list-style-type: none"> • Lorrey – reminded everyone to take our stakeholder survey if you haven’t already. 		
9. Potential Events	<ul style="list-style-type: none"> • Leadership Session in May 2020 – there is a Friday and Saturday event with a break for lunch. 	<ul style="list-style-type: none"> • Lorrey will bring flyer to next meeting 	
10. Next meetings	<ul style="list-style-type: none"> • January 29, 2020; March 25, 2020; May 27, 2020 		