

## Niagara Child Care Sector Executive Meeting

Tuesday November 20, 2018 • 9:30 a.m. • ECCDC

**Present:** Kim Cole, Jackie Kerry, Lindsay Milligan, Pam McLean-Stubbs, Stacy Wilcox, Candice Penny, Roxane Hendrie, Tracey Murray, Angela Carter

**Regrets:** Helene Randle, Debra Harwood, Lorraine Beaudoin, Lorrey Arial Bonilla, Chelsea Micek, Leah Philbrick

Item	Discussion	Action	Who
<b>Welcome</b>			
<b>Minute Recorder</b>	<ul style="list-style-type: none"> <li>• Julie Thompson, ECCDC</li> </ul>		
<b>1. Welcome – Guests Melanie Seguin, Public Health Promoter and Gino Pasquariello, Tobacco Control Officer</b>	<ul style="list-style-type: none"> <li>• Melanie and Gino gave a presentation on the <i>Smoke Free Ontario Act, 2017</i>. Vaping and cannabis have been added to the Act. All are prohibited within 20 meters of children’s playground equipment. Employers’ responsibilities – give notice to employees, post signage at entrances, exits, washrooms, ensure no one smokes or vapes, ensure no ashtrays are provided, remove anyone who refuses to comply. Melanie and Gino provided letters, dual no smoking/no vaping signs for windows and walls, and outdoor signage as well. Additional indoor signage can be ordered through Public Health’s website, metal outdoor signs can be delivered. A mailing will be going out soon. ECCDC can send an email on behalf of Public Health. Melanie and Gino gave their permission for their PowerPoint to be posted on NCCSE’s website.</li> </ul>		
<b>2. Correspondence</b>	<ul style="list-style-type: none"> <li>• Kim received notification that Lorraine Beaudoin from College Boreal will not be attending future meetings.</li> </ul>		
<b>3. Approval of Minutes – September 18, 2018</b>	<ul style="list-style-type: none"> <li>• Approved</li> </ul>		

Item	Discussion	Action	Who
<b>4. Business Arising from Minutes</b>	<p><b>List for Public Health</b></p> <ul style="list-style-type: none"> <li>• Lorrey and Kim have not yet met to compile the list.</li> </ul> <p><b>Terms of Reference</b></p> <ul style="list-style-type: none"> <li>• Will work on this starting January 2019.</li> </ul> <p><b>Top 10 interview questions</b></p> <ul style="list-style-type: none"> <li>• The group has worked on this via email. Some further wording changes were discussed during the meeting.</li> </ul> <p><b>CPL Peer to Peer Session</b></p> <ul style="list-style-type: none"> <li>• Feedback to come.</li> </ul>	<ul style="list-style-type: none"> <li>• Julie to send to Lindsay in Word.</li> <li>• Julie to work on formatting this into a flyer</li> </ul>	<p>Julie</p>
<b>5. Facebook update</b>	<p>No update, will be adding Kim's award.</p>		
<b>6. Round Table Updates</b>	<ul style="list-style-type: none"> <li>• Lindsay – completed ASQ Train the Trainer. Will be offered in four parts. We have added new training – Hanen Learning Language and Loving it.</li> <li>• Angela – Véronique will be returning in April, Christina end of July 2019.</li> </ul>		
<b>7. Next meeting</b>	<ul style="list-style-type: none"> <li>• Tuesday January 23, 2019 at 9:30 a.m., ECCDC</li> </ul>	<p>Julie to check room availability</p>	<p>Julie</p>