

Niagara Child Care Sector Executive Meeting

Wednesday May 15, 2019 • 9:30 a.m. • ECCDC

Present: Roxane Hendrie, Lorrey Arial Bonilla, Jackie Kerry, Leah Philbrick, Helene Randle, Lindsay Milligan, Candice Penny, Tracey Murray

Regrets: Debra Harwood, Kim Cole, Pam McLean-Stubbs, Stacy Wilcox, Angela Carter

Item	Discussion	Action	Who
Welcome			
Minute Recorder	<ul style="list-style-type: none"> Julie Thompson, ECCDC 		
1. Welcome Janet Saunders (Emergency Preparedness)	<ul style="list-style-type: none"> Tracey recapped Lakeview Daycare’s lockdown experience. Janet Saunders recounted St. Thomas’ experience. They had a break in and had to call the police three times before they arrived. St. Thomas joined the SPEAR program which schools belong to. The SPEAR database allows the police to add daycare information to school listings. In future St. Thomas should be flagged if there’s a problem. An information session would be helpful to assist operators to develop emergency preparedness policies. Training would be for those who develop the policies at child care centres. It might be interesting to have a panel at the training to speak about their experiences. It would be good to reach out to reps from each school board to participate as well. 	<ul style="list-style-type: none"> Janet will talk to Robin to see what next steps are (likely in the fall). Lorrey offered to help with training coordination. Janet will be in touch with Lorrey and Jackie to let them know about her conversation with Inspector Sawicki about training. 	
2. Correspondence			
3. Approval of Minutes – March 27, 2019	<ul style="list-style-type: none"> Approved 		

Item	Discussion	Action	Who
4. Business Arising from Minutes	<p>Terms of Reference</p> <ul style="list-style-type: none"> This was reviewed again and some slight changes were made to page 3. <p>Workplan</p> <ul style="list-style-type: none"> Deferred to fall 	<ul style="list-style-type: none"> Once changes are finalized, get this changed on website. Create bulk email to send in fall to promote. Should add Emergency Preparedness to workplan 	Julie/ Darlene
5. New Business	<p>Feedback from the CPL session</p> <ul style="list-style-type: none"> This was reviewed. Overall there was a positive response from participants, with most finding the networking valuable. Tip sheet for CPL – market to supervisors to fan out to staff and also the PowerPoint for staff meetings. Could have NCCSE rep added to network agendas (Supervisors and ED networks). 	<ul style="list-style-type: none"> Create information bulk email to advertise CPL tip sheet and PowerPoint. Include Top Ten Interview Tips and new TOR update. Helene volunteered to represent NCCSE at network meetings. 	Julie Helene
6. Facebook update	<ul style="list-style-type: none"> There were 26 likes for the Top Ten Interview questions. NCCSE was asked if anyone would like to take over updating NCCSE's Facebook page. Candice volunteered. 	<ul style="list-style-type: none"> Lindsay and Candice will meet to review the Facebook page. 	Lindsay/ Candice
7. Round Table Updates	<ul style="list-style-type: none"> Leah – There is a new build in St. Catharines. An extension at the Carlton Street location will allow us to add infants and increase toddler and preschool spaces. Jackie – A couple of our builds through the school boards are on hold. Helene – Helene, Roxane and Susanne are offering a free session in June as part of the ECCDC's 25th anniversary: 25 Top Forest School Experiences for Indoors and Outdoors. Lorrey – we're working on an open house with a health and wellness/resiliency focus in the fall. 		
8. Next meeting	<ul style="list-style-type: none"> September 25, 9:00 a.m., ECCDC 	Julie to check room availability and email Jackie	Julie