

## Niagara Child Care Sector Executive Meeting

Wednesday November 22, 2017 • 1:30 p.m. • ECCDC

**Present:** Kim Cole, Jackie Kerry, Patricia Couroux, Helene Randle, Leah Philbrick, Christina Clark, Stacey Wilcox (Strive)

**Regrets:** Lorrey Arial Bonilla, Sandra Winfield (ICCSC), Lindsay Milligan,

Item	Discussion	Action	Who
<b>Welcome</b>			
<b>Minute Recorder</b>	<ul style="list-style-type: none"> <li>Julie Thompson, ECCDC</li> </ul>		
<b>1. Presentations</b>	<p><b>Presentation by Mrs. Fete Kimpiobi from Sofifran (Solidarity of French-speaking immigrant women &amp; families in Niagara)</b></p> <ul style="list-style-type: none"> <li>Sofifran is working on a project which is designed to address some of the root causes of economic insecurity for women in Canada by assisting them to find child care.</li> <li>Sofifran wants to do a study about accessibility to child care – is there a problem? They want to collaborate, evaluate needs, identify gaps and solutions, help current organizations with capacity for extended hours. The application for funding will be submitted in French.</li> <li>There is an advisory committee that meets three times per year. It is supported by La Boîte à soleil and two French boards. If Sofifran receives the grant, they will be contacting more partners for the Advisory – like NCCSE.</li> <li>NCCSE reviewed the Process Chart. It was determined that this project is not suited to our mandate and that it might be a better idea to connect Sofifran with Niagara Region Home Child Care and Wee Watch.</li> </ul>	<ul style="list-style-type: none"> <li>Christina will follow up with Fete to let her know NCCSE’s decision and that she may contact Kim for information on why extended care hasn’t worked in the past at LCCs. Patricia will send contact information to Christina for Pat Simpson and Helen Lake.</li> </ul>	Christina, Kim, Patricia
<b>2. Correspondence</b>			
<b>3. Approval of Minutes – September 27, 2017</b>	<ul style="list-style-type: none"> <li>One change – move Patricia &amp; Leah to “Regrets”</li> </ul>		Julie (done)

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<b>4. Business Arising from Minutes</b>	<b>NCCSE Workplan</b> <ul style="list-style-type: none"> <li>• Succession Planning – discussion around identifying missing partners and members: Rotary Club, Niagara Region Planning Council, Collège Boréal, Brock University, Aboriginal representation, Niagara Region, stand-alone centres, private child care centres, co-op teachers, and OEYCs were mentioned.</li> <li>• Discussion around putting out an invitation to join NCCSE that includes some of the requirements or a letter of invitation to those who are active in the community. Could send a bulk email to stand-alone centres.</li> <li>• Terms of Reference – look at adding a Vice-Chair, possibly Past-Chair titles.</li> </ul>	<ul style="list-style-type: none"> <li>• Christina will follow up with Rotary Club &amp; Collège Boréal and bring to next meeting; Patricia can offer names from Supervisors Network. Kim can contact the Region and Debra or Mary Louise.</li> <li>• Jackie will write requirements. The bulk email will go to the names Patricia comes up with.</li> </ul>	Christina, Patricia, Kim  Jackie, Patricia
<b>5. Facebook update</b>			
<b>6. QCCN</b>	<ul style="list-style-type: none"> <li>• Finishing up the Reflective Practice Institutes. As of next Saturday, we'll have trained all the centres. Next year we will hold 2-3 institutes for staff who missed the training. QCCN is in at Niagara College. Visits are going well.</li> </ul>		
<b>7. New Business</b>	<b>Response to Regulatory Registry Consultation Document supporting the Renewed Early Years and Child care Policy Framework under the Child Care and Early Years Act, 2014</b> <ul style="list-style-type: none"> <li>• Kim has received one response. It's been started, Kim would like everyone to review</li> </ul>	<ul style="list-style-type: none"> <li>• Kim to send to NCCSE</li> </ul>	Kim/All
<b>8. Pillars</b>	<b>Children are Healthy</b> <ul style="list-style-type: none"> <li>• Working on developing a logo</li> <li>• There will be a "seed to table" workshop session in February</li> </ul>		

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<p><b>9. Updates</b></p>	<p><b>Lorrey Ariel Bonilla</b> (email update delivered by Patricia Couroux)</p> <ul style="list-style-type: none"> <li>• Website – promo blurb was drafted and reviewed by committee. Now needs formatting/sending.</li> <li>• Darlene Drouin is available to take photos of NCCSE committee members for the website.</li> <li>• Session on Interprofessional Collaboration – Melanie has not shared information about the session she offered up North as it just took place. I will follow up with her to bring an update at a future meeting. However, I am going to ask CECE to mail the manuals prior to the meeting. Not sure if they will make it in time.</li> <li>• Continuous Professional Learning Program – we are hoping to book Melanie to offer a session February 27 on the continuous professional learning program. We'll be working on a flyer once the info is received from CECE. Melanie is looking to us to formulate some questions that we'd like her to answer. Still working on a date for the CECE webinar, more info to follow once CECE shares the video clip with us at the end of November. Date will likely be towards the end of March</li> <li>• Nora Spinks from the Vanier Institute of the Family will be joining the ECCDC in March to offer two community sessions: Perspectives of the Changing Needs of Today's Families; and Managing Dual Relationships and Professionalism in Our Daily Practice – An Administrator's Perspective and also Front Line Perspective. Flyer will follow. Also working on a series related to the Coach Approach for Engaging Staff that will include several sessions within a series.</li> </ul> <p><b>Patricia Couroux</b></p> <ul style="list-style-type: none"> <li>• At the Supervisors Meeting, Sue Ewen told us they're getting a third program supervisor</li> </ul>	<ul style="list-style-type: none"> <li>• Julie to format website promo blurb, send to Kim for approval, then forward to Darlene for sending once approved.</li> <li>• Lorrey to ask for manuals from CECE.</li> </ul>	<p>Julie, Kim (done)</p> <p>Lorrey</p>
<p><b>10. Next meetings</b></p>	<ul style="list-style-type: none"> <li>• January 24, 2018, 9:30 a.m., ECCDC</li> </ul>		